

# Executive Committee Meeting Minutes

## August 11, 2020

**Attendance:** Keith Minick, Jamie Caggiano, Malcolm Burns, Jamie Helms, Marquis Solomon, Tracy Williams, Jason Pope, Rickie Jenkins, Zorrina Harmon, Jeff Allen, Jeff Oswald, Brick Lewis, Marcia Greer, Randy Arant, Ashley Boltin

**Zoom:** Josh Holzheimer, Tres Atkinson, John Bowers, Ross Vezin, Ryan Eubanks, Gary Rogers, Rick Cramer, Patti Graham, Rick Dunn, Bryan Bailey

**10:09 Meeting Called to Order by President Minick**

**Invocation & Pledge of Allegiance by Jason Pope**

*A motion was made by Malcolm Burns to accept the minutes with the requested addition that President Minick did not agree with the vote of moving the Fire – Rescue Conference to Myrtle Beach in 2022; seconded by Tracy Williams. All in favor.*

### Committee Reports

**Legislative** – Josh Holzheimer – The committee’s top priority to work on getting funding for the PTSD Priviso, currently it is not being funded. President Minick has a draft letter to send to Senator Leatherman requesting support for funding the PTSD Priviso.

**Strategic Planning** – Malcolm Burns – No Report

**Advisory Committee** – Jamie Helms – We are scheduling a meeting for the week of September 14<sup>th</sup> to review the Leadership Institute Applications. We are currently accepting Leadership Institute application through August 31, 2020 5:00 pm.

**Foundation** – Tres Atkinson – Foundation Tee shirts are available and will be on social media shortly, we have those in house so if you have someone that wants to order, they will order those through us now. We have a zoom meeting coming up and I will supply the date when confirmed. I need to talk to the President because he has a name for me to replace Chief Helms.

**Supervisory** – John Bowers – We have made contact with our new committee member Ben Bowers, we will be hosting a meeting with him soon to bring him up to speed. We are hosting a One Percent meeting tonight in Greenwood, Monday we will be going to Chester and on September 28<sup>th</sup> we will be in Cherokee County. Jeff Oswald is working on a One Percent Introductory video that will be available on our website. We plan to shoot that video at the office on August 25<sup>th</sup>.

**Finance & Audit** – Marquis Solomon – We had a very good meeting last week via zoom. Bryan Bailey explained how our budget works and went over it line by line with the Committee.

**Member Benefits** – Ross Vezin – Veteran benefits information has gone on our website and out through social media this month. We look forward to COVID settling down so that we can have Frank at Fire Service Graduations in the future.

**Training & Education** – Billy Dillon couldn't be with us today but his committee is working on 2021 Fire Service Improvement Conference, 2021 Fire – Rescue Conference in Columbia & 2022 Fire – Rescue Conference in Myrtle Beach.

**Health & Safety Committee** – Tracy Williams – We are getting ready to launch our social media campaign, this is a work in progress but we already have content to address Safety, Health & Cancer.

**EMS Committee** – Ryan Eubanks – Our committee meets on August 20<sup>th</sup>. I am currently recovering from COVID.

**Officer Section** – Rickie Jenkins – We are currently getting things in order and look forward to sharing that information with you all soon. President Minick mentions that he has received several request for Battalion Chief level training, maybe that is something that the Officer Section can look at putting together.

Chaplain Rogers apologizes for being late, but he is glad to be able to join.

**SCFIS** – Rick Cramer & Zorrina Harmon – The Insurance board has filled several vacancies. Scott Garrett from Westview Fairforest & Pete Reid from Bluffton Township have agreed to serve on the Insurance board. Current members of the board are Chairman Rick Cramer, Alvin Payne, Joe Munn, Scott Smith, Pete Reid, & Scott Garrett. We are looking for one other person in the insurance industry to join us as well. Zorrina shared some information for the Privso Claims SCSFA/EMS Total claims 227, total incurred claims \$492,239, SCLEAP Total claims 85, total incurred claims \$136,909.

**SCFAST** – Patti Graham – We have had two quarterly meetings one in the low country in person and one via Zoom. This past Saturday we had our Quarterly meeting via Zoom. We have a meeting via Zoom this Thursday. We are working on a video for Social Media to come out in September.

**Sprinkler Coalition** – Jeff Allen – I have been hitting a lot of the county meetings. I am currently working with a sign company on wrapping the Sprinkler Coalition trailer. I am also working with the LSE on getting their trailers wrapped as well. At the end of the month, I will be participating in the home show held at the Columbia Metropolitan Convention Center.

**Webmaster**- Rick Dunn – We published today Carter's new blog, so please be on the look out for that.

## **Old Business**

By-Laws – Jason Pope – The Committee meet last week and reviewed the four items that you all ask us to look at and we present to you the following recommendations.

1. Switching Strategic Planning (Currently 3<sup>rd</sup> VP) and Advisory Chair (Currently 4<sup>th</sup> VP)  
Strategic Planning chair will be appointed by the President, 3<sup>rd</sup> VP will Chair Advisory and the 4<sup>th</sup> VP will not chair a committee.  
The Committee agrees with this change and language has been proposed in draft by-law document.
2. How is Immediate Past President replaced if he cannot fulfill his term?  
Proposed to have EC select from those who have previously served in that position (replacement must have served as President). The Committee agrees and language has been proposed in draft by-law document.
3. Currently an officer can be removed from office if convicted of a felony. Consider adding suspension if charged with a felony to the same section (Article 3, Section 4). The Committee agrees and language has been proposed in draft by-law document.
4. Consider allowing the 4<sup>th</sup> VP to automatically ascend the chairs. Currently all elected officers must be elected annually, technically (Article 3, Section 4). The committee did not support this change, they feel as though they need more time to look at this.

***A motion out of Committee for the following language change for Strategic Planning & Advisory Committee Article IV Section 1, Seconded by Jamie Caggiano. All in favor.***

### D. Duties of the Third Vice President

1. Assists the President, First Vice President, and Second Vice President in conducting the business and carrying out the policies of the Association.
2. Serves as Chair of the ~~Strategic Planning~~ Advisory Committee.
3. Performs such other duties as prescribed by the Executive Committee.

### E. Duties of the Fourth Vice President

1. The Fourth Vice President shall rotate through committees on a three-month schedule, in the below listed order:

July-September: Finance & Audit Committee, October-December: Training & Education, January-March: Legislative and April-June: assist as needed with Fire-Rescue conference. The Fourth Vice President will be an ex-officio member of these committees.

2. The Fourth Vice President is highly encouraged to attend any/all committee meetings with the intent to serve in a learning capacity.

~~2. Serves as Chair of the Advisory Committee.~~ Assists the President, First Vice President, Second Vice President, and Third Vice President in conducting the business and carrying out the policies of the Association.

3. Performs such other duties as prescribed by the Executive Committee.

***A motion out of Committee for the following language change for appointment of Immediate Past President if the current Past President is unable to fulfill his role Article III, Section 3,D. Seconded by Jamie Caggiano. All in favor.***

Should there be a vacancy in the Past President office, the President shall make a recommendation for appointment to the Executive Committee for approval. Only previous Presidents are eligible for appointment to this position.

***A motion out of Committee for the following language change for Currently an officer can be removed from office if convicted of a felony. Consider adding suspension if charged with a felony to the same section Article III, Section 4 Seconded by Jamie Caggiano. All in favor.***

In the event an elected officer or Standing Committee Chair is ~~convicted~~ charged with a felony or crime of moral turpitude while holding office, individual may be suspended by the Executive Committee by simple majority vote until such time the charges are adjudicated. The Executive Committee will consider the disposition of the alleged charges to reverse the suspension or proceed with removal from office at the appropriate time. Upon suspension, the President will recommend to the Executive Committee for approval an interim officer or standing committee chair. ~~the individual shall have deemed to forfeit their position as an elected officer or Committee Chair and shall be removed from office.~~

This document will go to the membership and be voted on October 28, 2020 at the quarterly meeting.

The Executive committee request that the By-Laws Committee look further into Consideration allowing the 4<sup>th</sup> VP to automatically ascend the chairs and in general cleaning up the by- laws. Chairman Pope suggest we have a zoom meeting in the near future with the executive committee and by – laws committee so that we can have this discussion together before researching further. It was suggested that they specifically look at the wording in Article 5, section 4 Supervisory Trustees to see about cleaning the language up as well.

President Minick thanked the By- Laws committee for their review, we will push out these three times to our membership for vote in October.

## 2022 Fire – Rescue

Ashley gave an update the the Columbia Metropolitan Convention Center has been notified that we will be going back to Myrtle Beach in 2022. We have reached out to the Myrtle Beach Convention Center and Sheraton hotel, they are working on contracts for 2022, 2023 & 2024. Once we receive the contract we will review and sign it.

## New Business

We will host our Executive Committee fall retreat September 24 & 25, 2020 at the Crown Plaza in North Augusta, SC. Our focus will be on Strategic Planning & Budget. This is also the location we are looking at to host our 2021 Fire Service Improvement Conference this will give us an opportunity to see the site and move forward with plans. We are looking to host a hands on training class as a new component of Fire Service Improvement Conference this year.

Chief Caggiano ask if the Academy is going to allow us to fill the auditorium in October for our quarterly meeting. Ashley informed him that as of today they will only allow 30 people max in there but we know rules change each week. Ashley is currently looking into other options in case the academy will not work out for us.

***A motion was made by Malcolm Burns to adjourn at 12:10 pm, seconded by Jamie Caggiano. All in favor.***