

Executive Committee Meeting Minutes
February 12, 2019

Attendees: Tres Atkinson, Jamie Caggiano, Keith Minick, Rick Dunn, Brian Christmas, John Bowers, Marquis Solomon, Mike Norkett, Tracy Williams, Josh Holzheimer, Will Vaigneur, Rick Cramer, Quasha Jefferson, Jeff Allen, Brick Lewis, Carter Jones, Brent McClellan, Kyle Minick, Malcolm Burns, Zorrina Harmon, Charlie King (by phone)

Special Guests: Dennis Ray, Joe Palmer

10:01 am Call to order by President Atkinson

Invocation and pledge of Allegiance by Carter Jones

A motion was made by Jamie Caggiano to approved meeting minutes from January 11, 2019; seconded by Josh Holzheimer. All in favor.

Committee Reports

Keith Minick- (Legislative) Legislative met at The State House and discussed fireworks, public display and working on language on what constitutes a public fireworks display. The Department of Education was also there talking about technical school CTC Fire I and Fire II program. Chief Minick also talk about Legislative Day and encourages the committee to encourage other folks to come out.

Executive Director Minick gives an update on the PTSD money

Jamie Caggiano- (Strategic Planning) NO REPORT

Josh-(Advisory)- received nominations for awards. He will be setting up a meeting

John Bowers- (Supervisory)- Gives an update on 1%-member management. Using the member management system. He wants the committee to help put emphasis on getting the forms filled out. He expresses the dates in which they will be going out to different departments to speak with the chiefs.

Marquis Solomon- (Finance & Audit)- Green Finney came in to start the annual audit process. They spent some time preparing the findings for all 3 boards. Kyle mentions how he doesn't see any red flags

Rick Cramer- (Member Benefits)- Conference call with the committee. Mainly focusing on trying to get the word out of all the benefits that we have. Chief Ray was invited to pitch an idea to get a partnership with the academy. They discussed some ideas of how they can make that happen.

Mike Norket (Training & Education)- Updates the committee on locations, and Fire-Rescue classes.

Tracy Williams (Health & Safety)- mentions one concern that came up in their meeting was behavior. They have invited Patti to come out to this meeting. Expresses that the problem is the number of injuries that the firefighters have.

Brian Christmas- (Bylaws)- NO REPORT

Brent McClellan- (EMS)- Mentions how Stop the Bleed went very well. Good Lead with the reporters for the Stop the Bleed campaign. Going to be very busy during the summer.

Scott Fitzgerald- (Life Safety Education)- Kickoff in Camden is March 22-23, 2019 registration is on the website. We will be scheduling a workday to do a trailer build and also, we assisted state fire by providing a juvenile fire setter intervention specialist for a situation in Orangeburg County.

Recruitment and Retention- working on closing on grant. Bryan Bailey and Chief Minick are working on the grants. The gear order was the last round that they were able to measure. \$360-370,000 of reimbursements

Jamie Caggiano- (Foundation)- gives us an update on what they will be doing at the Fire-Rescue Conference

SCFIS- (Zorrina Harmon)-Process has been pretty simple. Rick and Zorrina have been working on making videos for several sections that they are doing. Try to deliver a message and get them to remember the key points. Discusses putting together a pamphlet that has 5 or 6 pages that discusses what we are and what we are about. Ready for the change.

SC FAST- Zorrina spoke for Patti- They have been having classes that have been going great. Both are working with Rick to make sure their message is getting out as well.

History – Carter Jones- The book sales are doing wonderful. Went to Darlington and the Fire department purchase books for the library as well as Chesterfield County.

Sprinkler Coalition- Jeff Allen- gives and update on presentations. Taking a more direct route with the public. Jeff did a home show last week. It was successful. Side by Side pods still working with Chief Minick. Bigger plaques will be ready for Legislative Day. On the list for coordinating volunteers. Suggests that the committee lets him know who wants to volunteer for the Fire-Rescue Conference.

Webmaster- Rick Dunn- All of the websites have been switched to another company. Working on Fire-Rescue web. Updating SC firefighters.org.

Fire Academy Superintendent- Dennis Ray- It is very encouraging to see everyone attending events throughout the state. Starting instant support team.

Old Business:

Member management system- Brick gives an update on date base. Getting into Phase II. Jana and Brick have been taking calls on what could be difficult with the new data base.

Spring Executive Committee Retreat will be held in Florence County March 13-14, 2019. Executive Director Minick as well as Chief Caggiano's group will get together and discuss the retreat.

Executive Director Minick discusses the Legislative Day and why it is important to be there. He expresses that the committee mentions to their chiefs and firefighters that this day is coming quick. He also talks about the SC Fallen Firefighters' Memorial Service as well as the Executive Committee meeting in April.

New Business

Executive Director Minick gives an update on the Mobilization Committee. Housekeeping duties are being done. He has been working with Chief Jones. A letter will be submitted to Chief Jones so that he could take it and hand deliver. Vendors are open for Fire-Rescue. There have been some changes from last year to this year. Executive Director Minick hands out a card that the elected officials were wanting to get a better understanding of how our vendors work and why we changed locations for the 2019 Fire-Rescue Conference.

A motion was made to go into Executive session by President Tres Atkinson; seconded by Jamie Caggiano. All in favor

No action was taken

11:43 am – Lunch was served

A motion was made to adjourn by Will Vaigneur; seconded by Keith Minick. All in favor