

**Executive Committee Meeting  
Spring Work Session  
Tega Cay, Lancaster, Rock Hill  
March 17 -18, 2021**

**March 17, 2021**

**Location: Glennon Center - Tega Cay, SC**

**Attendance:** Keith Minick, Jamie Caggiano, Josh Holzheimer, Malcolm Burns, Jamie Helms, Tres Atkinson, Marquis Solomon, Billy Dillon, Tracy Williams, Jason Pope, John Bowers, Mac Thomas (Rock Hill), Glen Hasty (Tega Cay Fire Chief), Tega Cay Fire Department, Ken Meadows (Green Finney LLP), Charlie King, Brick Lewis, Zorrina Harmon, Brook Mixson, Ashley Boltin

**Zoom:** Ross Vezin, Bryan Bailey

10:11 am Meeting Called to order by President Minick

Invocation & Pledge of Allegiance by Jason Pope

President welcome & recognized of EC Members & Guest

Welcome from Chief Glen Hasty of Tega Cay Fire Department and gave an overview of Fire Department.

***A motion was made by Jamie Caggiano to approve minutes from February 9, 2021 & March 11, 2021 as presented; seconded by Malcolm Burns. All in favor.***

**Committee Reports**

**Legislative** – Josh Holzheimer – Proviso’s are moving forward; we had the opportunity to testify in front of the Senate for workers compensation and it was favorable. H. 3466 Training Reimbursement, we need to discuss. If an employee leaves with in the first year, you as the new hiring department are responsible for reimbursing the department you hired the individual from for their training. If it is with in the second year you are responsible for reimbursing for 50% of the training. This does not affect Volunteer departments. Discussion was had and the executive committee was not in support of this bill.

**Finance & Audit** – Marquis Solomon introduced Ken Meadows from Green Finney LLP he reviewed over the Firefighters Association Audit, SCFIS Audit and the SCSFA Foundation Audit. Audits was favorable for all. Executive Director King reviewed over the balance sheet .

Discussion was had on moving money back to the Schwab account for repayment of when we borrowed last year the agreement was made to move \$300,000 out of the association account to the Schwab account.

Discussion was had on creating a second Schwab account for the 04 Account - Training & Education Money to keep it separate from operating expenses for cleaner accounting. The agreement was made to move \$300, 000 to the new Schwab account.

A quick break was taken for a photo opportunity.

**Advisory committee** – Jamie Helms –

***A recommendation from the advisory committee that the following individuals be presented awards for 2021 year. Shale Remien from Fox Carolina for Media Award & Stephanie French for Citizenship Award. All in favor.***

The advisory committee suggest we do a short film for each award explain what the award represents. Charlie King suggested that we take away the award deadlines and open it up all year and that they can be given out all year not just at one event. It was explained that awards currently are open April 1<sup>st</sup> until January 31<sup>st</sup> to give the committee time to review it, and the logistics behind the scenes to be able to make notifications, video recording if needed and logistics of planning for folks to make arrangements for conference. The advisory chairman is going to take it back to the advisory committee to discuss and he will bring it back to the Executive committee.

**Strategic Planning** – Malcolm Burns announced please make sure you have the 2 handouts for tomorrow, one of those handouts are the survey results. Please review over those and be ready to discuss tomorrow.

### **Lunch Break**

Announcement was made about a Jasper County Firefighter who has lost his life and will be pursued as a line of duty death. A moment of silence and prayer was offered by Jason Pope.

**Member Benefits** – Zorrina Harmon announced that they have met with two mortgage companies and have formed a partnership that they will be offering a percentage off at closing cost and to lower your rate by a quarter of a point.

**Training & Education** – Billy Dillon regional trainings are on track; quotes are coming back for these trainings and some quotes have been out of range for our budget so we are readjusting some of our original thoughts. Florence County is on track for hosting there training on May 22 - 23, 2021 we are finalizing logistics and look forward to sharing more.

**Health & Safety** – Tracy Williams shared that the committee will have a meeting in April, they did not meet in the month of March.

Cancer Coalition started their first campaign initiative in March so far it seems to be going well. Please help us share and get the word out.

**By-Laws** – Jason Pope the committee met and you have the document with the changes. Most of the changes are what the committee had decided upon last year. One adjustment is the elections committee will not just be one person it will be a committee. This is the recommendation out of the committee to go forth to the membership for vote. Executive Committee, all in favor.

Executive Director King announced that this group (the Executive Committee) has a short timeline to hit the road and meet with the membership to give them a heads up on this information and changes prior to the Fire – Rescue Conference. We will help you all with talking points but you all are the ones that are going to have to go out and inform the membership.

**EMS Committee** – Executive Director reported that they had a good representation at the EMS symposium, they had a great attendance of over 300. The EMS committee opposed DHEC 61-7 and DHCE has now sent it back to the stakeholders for review again. Senate bill 984 Workers Compensation Bill for First Responders. EMS and Coroners were taken out of this bill.

**SCFIS** – Zorrina – The trust review and audit review I have a draft of the favorable audit; we will have the final copy and will present to you all at the next meeting.

**FAST** – Executive Director King announce this team has been very busy with many deaths around our state, and trainings. If you see any of these folks around be sure to buy them a Coke, they are extremely busy but are doing a tremendous job. They are outperforming everyone right now. We testified in front of the Senate hoping for permanent reoccurring funding.

**Webmasters** – Brick Lewis announced we are on track for our new website launch in June. We have been pumping out lots of social media post, please help us reshare these posts.

**History** – It was shared that Carter has been very busy with the history projects. He did a presentation at the South Carolina Federation of Museums last week that went very well. He also received an award. He continues with his research and recently has found 16 additional LODD from the City of Charleston that have not been recognized on the wall.

**2021 Fire – Rescue Conference** – We have been working with the Convention Center and have a few adjustments for vendors, but we are working through those details with the facility, it looks like we are going to be required to have 10 feet pipe and draping between each vendor. We are making another investment to IMIS & our Database. You will now use the same login for Conference registration. We are also looking at a new App MOSAIC 365 for our attendees to use at this event. We are required to have more “touchless” options this year as part of the requirements through the facilities. The question was brought up if we would now be able to tell how many Career vs Volunteer departments attend conference now. It was explained that we will have the capabilities to build and pull reports to show that information. It was explained we need to have a conversation as a group so that we as staff have an understanding of what

you consider success. We need to document what you want to capture, How do you want to measure success, what does success look like, how do you want to measure success.

***A motion by Jamie Caggiano to recess at 2:12 pm; seconded by Malcom Burns. All in favor.***

The Committee then took a tour of the Tega Cay Fire Departments, checked into the hotel and dinner.

**Thursday March 18, 2021**

**Location: USC Lancaster**

The group toured Neutramax and ate lunch in Lancaster South Carolina.

**Attendance:** Keith Minick, Jamie Caggiano, Josh Holzheimer, Jamie Helms, Marquis Solomon, Tracy Williams, John Bowers, Charlie King, Brick Lewis, Zorrina Harmon, Brook Mixson, Ashley Boltin **Zoom:** Malcolm Burns, Tres Atkinson, Jason Pope, Ryan Eubanks, Rick Cramer

***A motion by Jamie Caggiano to reconvene at 2:00 pm at the location of USC Lancaster; seconded by Jamie Helms. All in favor.***

Group exercises for strategic planning.

A discussion was had about alternative vehicles for staff.

***A motion by Josh Holzheimer to adjourn at 5:35 pm; seconded by Jamie Helms. All in favor.***

The committee then had dinner and a drop in for the Lancaster County, York County and Chester County fire service.

On Friday they had an informative meeting with DOT Kevin Turner & Mark on Bridges and weight limits.

Then the Executive Committee traveled to Rock Hill Fire Department for a History Presentation by Carter Jones.