

**Executive Committee Meeting Minutes
November 9, 2021**

Attendance: Jamie Caggiano, Josh Holzheimer, Jamie Helms, Randy Arant, Keith Minick, Terry Sheriff, Ryan Eubanks, John Jones, Rick Cramer, Ross Vezin, John Bowers, Gary Rogers, Charlie King, Marcia Greer, Brook Dennis, Jeff Allen, Rick Dunn, Carter Jones, Mark Bryant, Paul Cromer, Jeff Oswald, Jana Kassianos, Zorrina Harmon, Ashley Boltin
Zoom: Brian Moon, Patti Graham, Bryan Bailey, Brick Lewis

Meeting called to order at 10:00 am by Jamie Caggiano

Invocation & Pledge by Gary Rogers

Welcome from the President, he asks that you please keep Malcolm Burns and family in your prayers as his daughter gave birth to twins last night.

A motion was made by Josh Holzheimer to accept the minutes from September 8 -10, 2021 as presented; seconded by Jamie Helms. All in favor.

Committee Reports

The Retirement trustees met last week. Exciting things for the SC Firefighters' Retirement system, currently there is one hundred and three million dollars in the account.

Finance & Audit – Josh Holzheimer – The committee met on November 2, 2021. The finance and Audit committee approved the P and L statement for this month. We had a yearend income vs expenses of \$533,476 for the year. We are going to wait until the end of January on how to invest that money, we took that recommendation from our staff. Our audit will begin in January. Last week we purchased a pool vehicle that we had budgeted it is a Ford Explorer it was purchased for \$33,696.

Legislative – Charlie King – (Malcolm Burns was not in attendance) Legislative committee has been busy. We have sat in on two senate sub committees the last few weeks. Chief Burns and committee expressed their thoughts on strengthening the move over law. They are currently working on a comprehensive roadway safety package. The committee is receptive and want to help. I will forward everyone his report that he submitted. We also were able to speak on support for State Fire & LLR Budget. They are requesting one million dollars funding to support and sustain USAR Team Task Force 1. They have received lots of media support. Act 388 Return to work survey was sent out yesterday to department head agencies. This is so we can all gain a complete understanding the impact on the limitation it is causing on the work force.

Advisory – Jamie Helms – Committee met on October 27, 2021 to review the 2022 Leadership Institute Applications. The committee will meet again on November 16th to do zoom interview for the mobilization candidate to provide you with more information on each candidate. The green cards on the table are for the Award Campaign please help us share the word. This year we received 27 applications for the 2022 Leadership Institute Class and have narrowed it down to 12 applicants.

A motion out of committee to accept the following names to represent the 2022 Leadership Institute Class

Melissa Adams, Ridgeway Fire Department

Michael Browning, Belton Fire Dept

Zachary Crutchfield, Slater-Marietta Fire Department

Robert K Dowd JR, City of Newberry

Alexzander Glover, Charleston Fire Department

Matthew Hughes, Taylors FD

Seth James, Greenville City Fire Department

Lawrence Z Kardos, II, Clear Spring Fire & Rescue

David A McDaniel, Gaffney City Fire Department

Thomas Porter, Greenville City Fire Department

Shane E Walters, Parker District Fire Department

Joshua Zorzi, Myrtle Beach Fire Department

Motion was approved. All in favor.

Supervisory – John Bowers – We have hosted two 1% regional classes since we last met. One in Laurens County we had 22 attendees and then Dillon County had 15 attendees. To date we have covered 34 out of 46 counties. These classes are just another avenue to see our customers face to face and get information out to our membership. Jeff and staff do a wonderful job.

Member Benefits – Ross Vezin – Our last meeting was the end of September, Joe Lemmons with MASA Insurance presented to our committee. We are currently working with Amazon, if you are a IAFC member you get a free amazon prime membership so we are working on seeing if we could get that for our membership. First Net phone plans information is now up on our website. We continue to work on different marketing strategies. Lastly our memorial service will be held in February in Columbia.

Training & Education – Terry Sheriff – Fire Service Improvement hands out were given out, registration is now open through our data base there is a \$50.00 fee to register per person, this is to help offset the food. We have been working with Randy Arant on acquired structures, we are excited to offer lots of hands on training classes. President Caggiano and Director King have been working with vendor to get support for the classes, so far we have commitments from Safe Industries, Spartan Fire and Apparatus, MES, Mountain Tek, RTS, Carolina Fire Equipment, Wallys and Provident Insurance. The vendors will show their equipment and provide equipment to support the classes. We have paired the vendors to the appropriate class. We all have to go out and market for Fire Service Improvement Conference, there are minimums for the classes, so we have to reach those numbers in order to meet our target of 200 attendees.

The T&E Committee will meet again on November 19th to review and start selecting classes for the 2022 Fire – Rescue Conference, we continue to work on the goals for the committee. There is a Thermal Imaging class that has been offered that I think would be a great class we could use some of our extra money for to travel throughout the region. The only requirement is you have to have a burn building for live fire. Tomorrow the Fire School Advisory Committee will meet on campus.

EMS – Ryan Eubanks- Tomorrow the amendments to Regulation 61-7, Emergency Medical Services will be presented to the DHEC board for final approval, then it will go to the legislature. We have had multiple meeting and working groups over the last several months, there a lot of changes and this would be considered a win for the Fire Service. The EMS section has two classes that will be presented at the FSI Conference, Firefighter Down CPR & Stop the Bleed, this class is in partnership with PRISMA.

Strategic Plan – John Jones – An email was sent out to the Strategic Planning Committee. We will meet the first of the year to review the goals that they have come up with and then present at the Spring Work Session.

NVFC – Brian Moon – Jack and I appreciate the support the executive committee show by allowing us to be your NVFC representatives. We just got back from our fall meeting in Jackson Hole, Wyoming. The meeting was awesome and I provided a written report to executive director King and President Caggiano feel free to share. First Net was a big sponsor of this years event. Sara Lee was appointed as CEO for the NVFC so that was exciting. Jack and I had the opportunity last weekend to spend a little time with the Leadership Institute at Hickory Knob state park and share information on NVFC with them, we had a good time and appreciate the invite.

SCFIS – Rick Cramer & Zorrina Harmon – We have been staying busy and working hard on this cancer program. I would like to formally introduce Mark Bryant our newest employee, he began with us on October 25th and last week he passed his state boards for Insurance, so please congratulate him, he will be in training for a few days and then will be hitting the road. Zorrina gave a cancer update that the policy has now been approved by all parties. Jonathan will be making an announcement very soon. Currently we have 5 open claims. By the end of the week after axis approves the verbiage, we should have it published on the website.

Officer Section – Rick Dunn (Andrew was not present) A meeting with the Officer Section Leadership Team will happen Friday to try and finalize details for the Officer Academy that will take place in May and to also shoot some video footage for advertisement.

Foundation – Bryan Bailey (Tres Atkinson was not present) We have received 3 scholarship requests that the committee is currently reviewing. We received 1 assistance request for the month of October. We continue ongoing meetings with consultants on hiring a company to assist with fundraising efforts. These companies would help build a plan, generate talking points and then generate the conversations. Currently the foundation has \$90,000. The Golf Tournament is set for Legends on June 8, 2022 at 8:30 am. We have new sponsorship levels this year, there is a pamphlet feel free to take and share. This year all sponsorships will go through the foundation.

FAST – Patti Graham – I am in the airport currently heading to Fort Lauderdale Florida to visit an inpatient facility to explore their program. We will be back at Fort Jackson for training in

February. We continue to work on the Peer Connect Ap, last week we talked more about how families will have access. Zorrina and I had a meeting on Fundraising we will continue those conversations. We had an opportunity to visit with the Big Red Barn a local facility we were very impressed and look forward to continuing the conversation and working with them. We also met with Eric Skidmore on a PCIS training. We are still exploring possibilities on both of these programs and to find what fits the best for our program.

History – Carter Jones – I recently did a program with the Ellore Museum, last week I was ask by the Aiken County museum to help them appraise a fire exhibit. I also did a program with Dr. Henderson a chemist from the Florence area that was big in to cracking Arson cases back in the day, we use to do a program called The Old Red Flag of Arson. We look forward to recording this program after the first of the year with Rick in the studio. I come to you today to present some names for the museum committee, we would like to move forward with this project names presented to the group were

Chairman - Carter Jones

SCSFA Staff Member

Fire Service Rep. - John Bowers

Retired Fire/SPAAMFAA Connection - Jack Jansen

Archivist - Meesha Witherspoon

Museum - Lauren Virgo

Logistic/ Maintenance/ SPAAMFAA Connection - Ken Frierson

There are some technicalities on making some of these members, the committee would like to discuss further at next month's meeting.

Lastly, I have been visiting with an old retiree Mr. Stoney Blanton, he has been good to us with his donations. A visit this week lead to he wants his \$1,600 check he receives from the association to go towards the history initiative. I thought that was very touching.

Sprinkler Coalition/Special Projects – Jeff Allen – I have delivered two side by side trailers one to Belvedere and one to Manning both of those events went very well. I also delivered the sign trailer to Orangeburg, they used it for a trunk or treat event they had, now they are rotating it different departments for recruitment efforts. I am assisting the legislative committee on efforts with the Move over law. I have booked 4 home shows for the sprinkler initiative in 2022 between January and March.

Webmaster - Rick Dunn – We have been working on getting the Improvement Conference information up on the website. If you haven't seen the new studio with the green screen, please stop in and take a look.

Director of Administration - Brick – Thank you to everyone that has checked in on us. It was a rough few week but I am feeling better.

Communications - Brook – Our 3 big projects for the rest of the year are communicating on Awards, Fire Service Improvement Conference and Officer Section Boot Camp. Feedback on FSI

Conference has been exciting, I have created a media tool kit for this conference I will be happy to share with you. The best way you can help us is by sharing our post and videos.

New Business

Memorial Service Saturday February 5, 2022 at Riverland Hills Baptist Church 2:00 pm we so far have 100 to be memorialized. Our deadline will be December 15, 2021 any names received after that will roll over to the next year. The save the date have gone out through social media. We are going to invite all fire departments this year.

Ambassador program is to get all of us, LI Alumni, Past Presidents, & Committee members to do a zoom call once a month to lay out what we have going on at the association and to get as many people equipped with this information so that we can share in the field. This is a product of one of the 2020 Leadership Institute Projects.

Lunch

Charlie addresses the Vaccine mandate set forth by the Biden administration that mandates business of 100 or more employees as to how this will affect the volunteer fire departments in South Carolina. We have reached out to different folks. The NVFC has elected to not get involved, LLR opinion yes it is possible they could be considered employees but the governor is not going to enforce it, it only addresses full and parttime employees. The Attorney General office has provided about 10 opinions, essentially, they say yes volunteers are employees if your organization provides workers comp. Once we collect all information, we want to be sure to share it with volunteer organizations.

Old Business

Ashley address logistics for the Executive Committee for the FSI Conference.

Our next month's meeting will be held at Wally Elliott Diamond E Farm, we will be sure to send out more information in the next several weeks.

A motion was made by Josh Holzheimer for Executive Session to discuss personnel matters but to include Nonvoting members, Executive Director King and Zorrina Harmon; Seconded by Jamie Helms. All in favor.

A motion was made by Jamie Helms to come out of Executive Session and proceed with employee bonuses as directed; seconded by John Jones. All in favor.

A motion to adjourn.