

South Carolina State Firefighters' Association
Executive Committee Meeting
August 9, 2022
Minutes

The meeting was called to order at 10:05 by President Holzheimer in the CCCM conference room located at 1201 Main Street Columbia SC.

Present were Joe Palmer, Randy Arant, Terry Sherriff, Josh Holzheimer, Jamie Caggiano, Tracy Williams, John Jones, Jamie Helms, and Brian Christmas.

Joe Palmer offered an invocation for the meeting.

Tracy Williams made a motion to approve the minutes of the July 12, 2022 meeting. Seconded by Brian Christmas. All approved. None opposed.

Committee Reports

Jamie Helms reported that the Legislative Committee will meet on August 29 at the Association office to formulate the overall agenda.

Randy Arant reported that Advisory is meeting August 17th at the Association office. One member, Brian Moon, has asked to be removed from the committee.

Tracy Williams reported that Health and Safety is working on the Cancer buckets project and is continuing the monthly safety topics.

John Jones reported that the Planning Committee is meeting August 17th at the Association office.

Terry Sherriff reported that Training and Education will be meeting tomorrow at the Fire Academy for the Fire Academy Advisory Board quarterly.

Joe Palmer offered a report on behalf of Malcolm Burns and updated the group on the progress with the 2022-23 budget and the upcoming Finance and Audit Committee meeting on August 18 to review that budget. The group held a discussion in relation to the budget and cost of living adjustment versus merit increases.

Jamie Helms left the meeting at 10:52

Randy Arant made a motion to approve an immediate 3% cost of living salary adjustment to all full-time paid staff. Brian Christmas seconded. Discussion was held. All approved. None opposed.

Old Business

Changes to the name and mission of the Diversity Committee were presented by Joe Palmer.

Brian Christmas made a motion to accept the name and mission statement of the Diversity, Equity, and Inclusivity Committee and its proposed mission as written and presented. Seconded by Tracy Williams. All in favor. None opposed.

Jamie Caggiano offered a Foundation report as follows:

- 1) He and the Directors are actively seeking the part time position for assistance in fundraising.
- 2) He is working on the BH grant application process.
- 3) Scholarship income and expense is not at an acceptable level and will be immediately rectified with the Directors awarding of several scholarships.
- 4) He has discussed with Zorrina Harmon the partnership with the Homes for Heroes program and will publicize the contents of the program soon.
- 5) Per July Executive Committee meeting directives, he offers the following names for candidacy as a Director with the Foundation: Sandee Rogers of Nichols, Travis Smith of BB&T, and Christian Becham.

Jamie Caggiano made the motion to accept these names as presented for the Foundation Directorships. Seconded by Tracy Williams. All in favor. None opposed.

- 6) Jamie will be following up with a potential employee contact for the Foundation and on the grant writing project/contract.

President Holzheimer represented John Bowers in extending to all the information on the Camden Fire Fest on September 24 in Camden. This year the Stephen Siller mobile display will be highlighted.

President Holzheimer represented Jack Kirlin and Keith Minick in the offering on the NVFC program and their report.

New Business

The Fall Budget work session in Charleston was discussed.

Jamie Caggiano called for an Executive Session to include the Executive Director to discuss personnel matters. Seconded by Randy Arant. All in favor. None opposed.

A lunch break was held.

Jamie Caggiano made the motion to come out of Executive Session with no action taken in Executive Session. John Jones seconded. All in favor. None opposed.

Jamie Caggiano made the motion to ask the Executive Director to continue with his service and place in the budget for the next fiscal year the position of Deputy Director. Tracy Williams seconded the motion. The process was discussed. All in favor. None opposed.

Motion was made by Tracy Williams to adjourn. Seconded by Brian Christmas. All approved.