

Executive Committee Meeting Minutes
August 10, 2021

Attendance: President Jamie Caggiano, Josh Holzheimer, Malcolm Burns, Jamie Helms, Randy Arant, Keith Minick, Terry Sheriff, Tracy Williams, Jason Pope, John Jones, Rick Cramer, Tres Atkinson, Carter Jones, Rick Dunn, Brick Lewis, Brook Dennis, Jana Kassianos, Marcia Greer, Paul Cromer, Charlie King, Ashley Boltin

Zoom: Gary Rogers, Patti Graham, Jack Kirlin, Ross Vezin, Mickey Folsom, Jeff Oswald, Jeff Allen,

10:00 am Call to Order by President Caggiano

Invocation & Pledge of Allegiance Gary Rogers

Opening Remarks by President Caggiano he welcomed the new folks around the table, most committee have met during the month of July, conference had great momentum let's keep it going for the year.

A motion was made by Malcolm Burns to approve minutes from May 11, 2021, May 20, 2021, June 8, 2021, & June 17, 2021, as presented; seconded by Josh Holzheimer. All in favor.

Committee Reports

Finance & Audit – Josh Holzheimer – Last meeting was on July 16 via zoom, Brian Bailey went over the color-coded budget. We are looking forward to our budget work session next month with Executive Committee. Billy Dillon has resigned from the committee we will be filling his spot.

Legislative – Malcolm Burns- We meet on July 14th to discuss this upcoming legislative year, Chief Burns reviewed over this year's agenda.

Randy Arant is currently sitting in with the Finance and Audit committee learning a lot. Keith Minick thanked everyone for the opportunity to go to FDIC.

Supervisory – Jeff Oswald gave an update that they have completed 2 classes since we last met both had great attendance.

Member Benefits – Ross Vezin – His committee met on July 28th they have set goals for this upcoming year; they are currently working on revising the slides that are show at the recruit presentations. They are looking to get more involvement from Honor Guards for the upcoming memorial service.

Training & Education – Terry Sheriff – The committee met on July 19th. We are looking forward to our quarterly training on October 12th with Mark vonAppen. Your committee is currently working hard on Fire Service Improvement Conference and 2022 Fire – Rescue Conference. We are currently taking call for presenters for both conferences.

Health & Safety – Tracy Williams – July 23rd was our last meeting. We discussed some goals and want to mirror like we did with the safety standdown in 2021. We will have topics each month such as workplace safety, physical fitness, nutrition etc. until next September. Cancer Coalition is still running their monthly topics and weekly subtopic information. The association applied for a grant through Aflac and was awarded, this will go to purchasing cancer materials to distribute to our members.

By-Laws – Jason Pope – Bylaws committee met last Tuesday. We had discussions on goals for review for the upcoming year. Our next meeting is set for the end of September.

EMS – Ryan Eubanks absent but Executive Director informed the executive committee that the committee is diligently working on DHEC Regulation 61-7 proposed changes.

Strategic Planning – John Jones – Committee and Staff have completed swat analysis, he encourages all of EC to do the same, we will talk more after lunch about it. Homework for the committee is to be working on a new mission statement.

Conference Committee – Mike Norket, this committee is now full, they will have a meeting in the coming weeks. This committee responsibility is overall Conference Experience. Training & Education will complete the training side of conference still and this committee will oversee experience.

NVFC – Jack Kirlin – Brian Moon was unable to be with us today, but Jack currently serves on the Diversity and Inclusion committee with the NVFC their next meeting is this fall. He also serves on the Homeland Security committee the last meeting was in May, they had a part in the advisement to the president in increasing funding to the AFG & SAFER grants.

Diversity Committee – Mickey Folsom – The committee met on August 5th they had discussion on who they are, what does diversity mean to them and how would you explain it to the fire service. They have homework on how to layout goals to reach everyone and to come up with a mission statement for the group.

SCFIS Insurance – Rick Cramer & Zorrina Harmon – Rick Cramer has a brief overview of the insurance companies next few months concerning the cancer program rollout. The committee meets August 17th to discuss strategies and changes to SCFIS. He thanked everyone for their support and turned the report over to Zorrina. She discussed in detail where the cancer program currently is and the expected dates to launch the website and marketing material for the company. The deadline for going live is 9/1 and they are on target. At our next EC meeting Zorrina and Rick will have all the info prepared to distribute to the board

Foundation – Tres Atkinson – Our first meeting is September 1st; we will have more to offer after that meeting.

SCFAST – Patti Graham – We are currently working with Clarendon County on training. I am still working with Eric Skidmore on planning a Post Critical Incident symposium. We have several upcoming trainings we are looking forward to with Lexington County & Florence. Our coordinators will be attending a weekend at the Big Red Barn. The Behavioral Health Seminar at the SC Fire Academy is coming up and we are excited to be presenting at this event.

History – Carter Jones gave an update on the history section.

Lunch Break

Brook gave a social media numbers review.

New Business

Josh Holzheimer would like to see us provide a recognition for years of service something that is rescripted maybe a certificate or resolution that would come from the association. The Executive Committee would like to send this back to the Advisory committee to have them look at level of recognition.

John Jones did a strategic planning review talking about Strengths, weaknesses, and opportunities.

Old Business

Fire – Rescue Review and FACT Sheet was given out. The Executive Committee was complimentary on the classes that were provided at this year's conference a good balance between instate and out of state. Vendors seemed happy overall. Fire Safe SC had about 270 in attendance, store sales were incredible. We are thinking keeping it simple was a huge help.

Executive Committee next meeting will be our fall retreat September 8 -10, 2021. More details will be coming out to you.

Malcolm Burns brought up the purchasing of a roof prop trailer again. We would use last year's training and education money; this purchase would be made, and the prop would be available to our members. This would be an opportunity for us to get information out to our members, we could make an association member available at the trainings to share an update from the association, this would be a great tool for our members. We would not provide the instructor that would be up to the department, but we could deliver the training prop to them. The asking price is \$40,000 this prop new would normally be \$80,000. Questions were raised by the group on how we would store it, transport it and the liability to the association.

A motion was made by Jamie Helms to approach the SC Fire Academy to see if they would be interested in the roof prop; seconded by Keith Minick. Vote 5 Yes, 1 Opposed.

A motion was made by Malcolm Burns to adjourn the meeting at 2:18 pm; seconded by Josh Holzheimer. All in favor.

