

Executive Committee
February 9, 2021

Attendance: Keith Minick, Jamie Caggiano, Josh Holzheimer, Jamie Helms, John Bowers, Billy Dillon, Tracy Williams, Jason Pope, Ryan Eubanks, Charlie King, Brick Lewis, Zorrina Harmon, Jeff Allen, Carter Jones, Jana Kassianos, Marcia Greer, Ashley Boltin

Zoom: Malcolm Burns, Tres Atkinson, Ross Vezin, Brian Moon, Rickie Jenkins, Rick Dunn, Bryan Bailey, Steven Gillespie, Standford Tedder

10:03 am Meeting Called to order by President Minick

Invocation & Pledge of Allegiance by Jason Pope

A motion by Jamie Caggiano to Approve minutes from January 12, 2021 as presented; seconded by Tracy Williams. All in favor.

Legislative – Josh Holzheimer – The legislative committee held a meeting on January 29th. The decision was made to not host the traditional Legislative day in March but alternatives are being discussed.

Strategic Planning – Malcolm Burns – The survey has gone out as of last week we have received 80 responses. We need to decide if we are going to cut of the response after a certain amount are received or how we want to handle that. Charlie joined the conversation by saying at this time 125 responses have been received, lots of good feedback, some of it is not surprising. The main theme in the responses is focused on Communication.

Our new employee was introduced over Zoom Brooke Mixson, will be our new Marketing Coordinator. We look forward to Brooke joining the team in March.

Advisory Committee – Jamie Helms – The advisory committee will meet on Feb. 17th to review the award applications received for this year. We received 4 applications. We will meet via zoom.

Foundation – Tres Atkinson – The foundation committee has awarded 2 individuals in need in the last month. Today we will announce 2 scholarship Winners Sandford Tedder of Hannah Salem Friendfield Fire Dept. & Steven Gillespie of North Charleston Fire Dept., they will join us on Zoom to accept their scholarships a little later today. The Foundation Committee has a zoom meeting on Thursday to discuss a few items on the future of where we are headed.

Supervisory – John Bowers – Chief publicly thanked Jeff Oswald and Jana for their hard work behind the scenes. He thanked Spartanburg County Fire Chiefs for a great meeting last week they had about 52 attendees. We are working on our next meeting with West Florence Fire Dept. and also working with Clemson Fire Dept & Dorchester County Fire on upcoming

meetings. The audit list has gone out and fire departments have been notified. Charlie will email out everyone the list of Fire Departments that still have not turned in 206/207 forms.

Finance & Audit – Marquis Solomon was absent, Executive Director King ask if anyone had any questions on the P & L sheet that was emailed out to please let him or Bryan Bailey know.

Member Benefits – Ross Vezin – We will have a meeting later this month, we do have a new benefit with Motel 6.

Training & Education - Billy Dillon – We continue to develop plans on the regional training delivery that is taking place of the Fire Service Improvement Conference, right now we are planning but running into issues of folks being able to host due to COVID. It was suggested that maybe delivering a pilot program and see how that one goes. We are a sponsor at the Chief Officer weekend and have been filming informational videos that will be shown throughout the program.

Health & Safety – Tracy Williams – The Health and Safety committee will meet in March. The Cancer Coalition has been busy and have a lot of good stuff coming starting in March. A demo was showed on the monthly and weekly messages that will be shared each month. The Association will be the host for this page.

By-Laws Committee – Jason Pope – Nothing to report

EMS Committee - Ryan Eubanks – We meet informally in January to continue to talk about DHEC 61.7. We submitted formal comments and received notification in February that they are going to reopen it for stakeholder's input. We will be at the EMS Symposium March 10-13, 2021. Fire Academy will be hosting a pilot EMR in Oconee county. Leadership Institute projects are answering some questions for State Fire to help the decision on how they can grow for EMS Training across the state. Application process for burn camp are open, so if you have folks that are wanting to participate please send them our way.

SCFIS – Zorrina Harmon - Memorial Service for 2020 we have decided to do a video rather than in person and will send a video to the family along with their plaque. We will wait and see how conference goes for 2021 and then a decision will be made on how to handle the 2021 Memorial service. Options for dues, we have had several meetings it is possible that we can give you the exact amount in September for October billing. Then if you choose you could have a true pass through, there wouldn't be extra money collected for additional programs, just the true amount to cover the benefits package. We also can offer 2 options. First option get what you currently have for benefits package and then an second options to give you additional if you like. Before we can offer this, changes have to be made to our data base, we have had meetings with our partners and our data base provider and it is doable but it will be a process and approximately \$10,000 to get our system as to where we could do this.

Scholarship Recipients joined us via Zoom to accept their scholarships. Chief Minick did the presentation to Sandford Tedder and Steve Gillespie.

A motion was made by Jamie Caggiano that membership dues are set on a true cost of policy plus and administration cost added up to the nearest dollar; seconded by Josh Holzheimer. All in favor.

Lunch

FAST Team – Patti Graham – Myself and KJ Hall are in a 2 weekend class through a group called Courage center, we are learning to be recovery coaches. We will have a presence at the EMS Symposium. Recently we have partnered with SCLEAP in a after action. We are still scheduling classes and we continue to discuss the possibility of doing the peer team training but we have some concerns and we are working through those. We are working on a camping trip with the peer team members.

History – Carter Jones – We have been busy gathering collectables to display in our room, please take a look at it before you leave. We have joined the SC Federation of Museums, they have a conference virtually in March and we have submitted to do a program, we are waiting to hear back from them. I am submitting an Application of Award of Achievement on behalf of the staff and Executive Committee; it has the potential to open some doors down the road. We are working on putting values on a spread sheet for the items we have collected for Insurance purposes. Carter mentions that he is hoping that in the future we will consider space for a proper history area. John Bowers hope that we will do some type of prioritizing forward thinking and proactive thinking. There is lots of potential.

Sprinkler coalition – Jeff Allen – Had to leave early so Charlie reported that Jeff continues to attend the home shows with the booth, Jeff has mentioned that even though the crowds have been smaller the conversations have been better. Jeff and Chris Jones continue to work on the AFG grant for the interactive kiosk. Maintenance on the trailers is ongoing along with his conversations with the Sprinkler Installers. President Minick mentioned Home Sprinkler Coalition you can apply for \$300 grant for materials to use for the Home Fire Sprinklers.

Webmasters - Rick & Brick – We have been working since November on our website, they shared a sneak peak of what the new home page will look like.

NVFC – Brian Moon – The NVFC continues working on business as normal as possibly, they have created a COVID 19 – Task Force. A zoom meeting was held with the US Administrator on volunteer funding since a lot are not able to do their fundraisers. The Fall Conference is in Jackson Hole, Wyoming. The Association has partnered with the NVFC and will be hosting a joint training on February 25th. We are working on getting a video of Brian and Jack to talk about NVFC that we will share with our membership.

Old Business

Virtual Executive Chief Officer weekend we are a cosponsor February 26 & 27th.

SC Fire – Rescue 2021 is on track; you can book hotels on the Firerescuesc.org website and we look forward to continuing to plan.

New Business

Next month will be our retreat, we will be sending information out on that in the coming days.

A motion was made by Josh Holzheimer for Executive Session to discuss Personnel matters; seconded by Jamie Helms. All in favor.

A motion was made by Jamie Caggiano to come out of Executive Session with no action taken; second by Josh Holzheimer. All in favor.

A motion made by Jamie Caggiano at 1:32 to adjourn; seconded by Josh Holzheimer