

**Spring Work Session Minutes
Clemson, SC
February 15 -17, 2022**

Attendance: Jamie Caggiano, Josh Holzheimer, Malcolm Burns, Jamie Helms, Randy Arant, Keith Minick, John Bowers, Ross Vezin, Tracy Williams, Jason Pope, Ryan Eubanks, Terry Sheriff, John Jones, Tres Atkinson, Zorrina Harmon, Brick Lewis, Jeff Oswald, Ashley Boltin

Tuesday February 15, 2022

Meeting Called to order by President Caggiano.

Welcome from Mayor Robert Halfacre

Welcome From Chief Greg Mullen Clemson University Public Safety

Department Review of Clemson University Fire & Medical Emergency Services by Asst. Chief Bill Shiver

Remarks from Ret. Fire Chief Jack Abraham

Committee Reports

Finance & Audit - Josh Holzheimer – The audit is complete and will be presented to this group in March.

Legislative - Malcolm Burns – Legislative Update was given out. This year’s focus is on the Move Over Law, Training Reimbursement Bill, & Return to work.

Advisory - Jaime Helms – The advisory committee will meet on February 28, 2022 10:00 am in Columbia to review award nominations.

Randy Arant 4th VP – He gave an update that he sat in on the Fire Officer Academy selection on February 7th. He is proposing a fundraiser campaign though Taylor Tins, these are select designs that Taylor helped ups develop to honor Autism Awareness. Helmet Fronts we receive \$10 from every helmet shield, \$2 from every keychain and coin will go back to us for Charity. The plan is to split the money raised with at reputable autism group and the other half with our Foundation.

A motion was made by Josh Holzheimer to approve the project the Foundation will manage the donations; seconded by Jamie Helms. All in favor.

Supervisory Committee - John Bowers – The Committee met in Clarendon County to hold a panning session on how to get the decision makers to the one percent classes. The committee is massaging the classes now to make it better. We had a meeting at the beginning of February at Poplar Springs Fire Dept. and will have an upcoming meeting in March at the Merriweather Fire Dept and April we will be in Cherokee Creek. We have a list of departments that did not complete there 206/207 Forms and these are not in good standing.

Member Benefits - Ross Vezin – Member Benefits’ last meeting was January 26, 2022. The Amazon membership we spoke of at the last meeting did not work out. We are currently working with the Academy on slides for all classes to educate members on the Cancer Benefit Plan. A gentleman in the Georgetown County area has reached out to us about a Retirement Home for Firefighters in South Carolina. This is huge in New York, we are currently looking into it. Ross thanks Zorrina and staff for a successful memorial service.

Health & Safety -Tracy Williams – Health & Safety Committee held a call on February 11, 2022. We have laid out our March through September monthly and weekly topics, Brook assisted us with this.

Cancer Coalition – The group is doing well with the monthly topics going out. March will be 1 year that we have completed with the monthly topic campaign. Fire Marshal Jones wants us to host a Cancer meeting at the Academy.

By-Laws - Jason Pope – The committee met on last Thursday. Charlie King and Brick Lewis joined in. 3 items the group looked at. 1. How can section chairs have more of a voice on the Executive Committee? It is the option of the By-Law's group that Section Chairs should be invited to participate on the Executive Committee but not receive a voting position. 2. Discussion of only elected officers having a vote. We wanted to be clear that nothing has come up to prompt this change, currently the By-Laws committee doesn't see an issue with the current makeup of the board. 3. Cleanup of how a department applies for membership. Bill Hall in the past has always presented for membership at the Fire Rescue Conference after applications have been reviewed. We are proposing of adding a word or two to the Bylaws at the next conference to allow the President or Executive Director present to the membership.

EMS - Ryan Eubanks – Hasn't had a meeting. We have been following the DHEC regulation change process and should be receiving the final regulation in hand any day now. The EMS Committee is hosting two classes at the Fire Service Improvement Conference.

Diversity Committee- Mickey Folsom was absent but sent information to be shared... Working with an outside consultant, Dr. Meg Gibson, who will facilitate a training on 2/25/22 with the committee to assist with creating our What, Why, and How

- Dr. Gibson has/will conduct one on one session with each member in preparation for the training

- Outcomes anticipated are our mission statement, vision, objectives/goals and strategies to achieve

- Committee desires well-thought out and properly defined measures to avoid falling flat and/or failing after initial excitement dissipates

- Encourage effective dialogue around Diversity, Equity and Inclusion and form a roadmap from the feedback and insights each member will provide

- DE& I conversations can be difficult

- Create a safe space for members to provide insights and perceptions from different lenses

- DE&I Roadmap including strategy, key themes, deliverables, milestones and goal

- Identifying the challenges and barriers to success

- What does success look like?

- Determine if the committee is serving its purpose

- Broadly define how success will be measured

- Looking at how will it work in practice

- Time commitments

- Meeting times

- Length of service on committee (A discussion with the Executive Committee

regarding the length of service of committee members is necessary. The committee is just getting its footing and we do not want to hinder the progression of the committee's work)

SCFIS - Zorrina Harmon – Thank you for the help at the Memorial Service. We have received 24 Cancer Claims and to date paid out 13 claims for the cancer policy. Jonathan Jones and Zorrina have several speaking engagements coming up, if you would like for SCFIS to come to your area just ask.

Foundation -Tres Atkinson – The Foundation met last week. Bryan Bailey has been working hard on the Golf Tournament for Conference. We are in discussions with a Fundraising Company on how we could get something set up for our Foundation. We have been in discussion with the Burn Camp folks of how we could help them moving forward. Jason Pope thanks the Foundation for their support to the firefighters. A Fairfield County Firefighter was the recipient of a request.

A motion was made by Josh Holzheimer to approve Minutes from January 5, 2022 & January 18, 2022; seconded by Malcolm Burns. All in favor.

A 2022 Memorial Service After Action Review comments & feedback.

Folks like the time of year, location, and facility.

Registration of Families went smooth.

We need to put on the screen to please silence your phone.

Chief Caggiano would like to see us download everyone's patch in a data base so that we could put it on the screen beside their name.

Insert into the program the explanation of the Ringing of the Bell.

Honor Guards don't use their department flags, just State & American flag.

Have President at all Pre-meetings in the future.

Family line up, adjust how they come down the center aisle. Take them out on the hallway so there will be more room.

Meeting recessed for the day.

Wednesday February 16, 2022

8:30 am The meeting reconvened.

A Strategic Planning session, by John Jones, was conducted with an open forum style.

Lunch

Leadership Institute Projects were presented as follows:

Group Project #1 – Fire Service History

Group: Bryan Bailey, Thomas Tardo, Caleb Story, Lee Echols

Mentors: Jamie Helms, Malcolm Burns, Carter Jones

Group Project #2 – Sustaining Volunteers

Group: Jimmy Jones, Will Broscius, Kevin Manhardt, Phillip Moore

Mentors: Keith Minick, Jack Kirlin, Brian Moon

Group Project #3 - Recruitment & Retention of Career Firefighters

Group: Drew Godwin, Matthew Goings, Brian Ducey, Marlene Kostyrka

Mentors: Josh Holzheimer, Randy Arant

Fire Service Improvement Conference – We will have the same schedule as in January we have literally just moved dates. We will still be able to use the acquired structures. Classroom classes will be at the Academy now. We will host our dinner at the Junction 800 in Downtown Columbia.

Will Broscius presented his individual project.

Meeting recessed for the day.

Thursday February 17, 2022

8:45 am Meeting Reconvened in the Reeves Room at Clemson Stadium.

Chief Rick Cramer joined and welcomed everyone.

Training & Education -Terry Sheriff - 2022 Fire – Rescue Conference schedule, website, registration, hotels, and exhibitors was discussed.

Fire Officer Academy is well underway and on the right track.

2023 Call for Presenters is open on the website.

Old Business

New Business

The Ambassadors Meeting will be tomorrow at 10:00 am via zoom.

Chief Officers Academy will be held this weekend at the SC Fire Academy. On Saturday we need for someone to give the report. Staff will be at the Academy hosting a booth all weekend.

Brick is working on the ec@scfirefighters.org email, Executive Committee members cannot send emails.

Don't forget to order your autism awareness helmet shield, you must use the special link for the proceeds to go the association.

A motion was made by Malcolm Burns at 10:22 am to adjourn; seconded by Tracy Williams. All in favor.