

**Executive Committee Meeting
August 8, 2023
Camp St. Christopher, Burn Camp**

Attendance: Malcolm Burns, Randy Arant, Brian Christmas, Jason Dennis, Josh Holzheimer, Ross Vezin, Terry Sheriff, Brad Kavetski, Kevin Henson, Charles Lamoreaux, Billy Barnes, Jack Kirlin, Jamie Caggiano, Jamie Helms, Joe Palmer, Zorrina Harmon, Ashley Boltin

Guest: Dr. Rohit Mittal, Stephanie Julazadeh

1:25 pm President Burns called meeting to order

Prayer offered by Joe Palmer

Tiffany Smith, the pediatric burn coordinator with MUSC introduced of Dr. Rohit Mittal with MUSC Burn Center, Dr. Mittal gave an update to the group on MUSC Burn Center.

Stephanie Julazadeh addressed the group on Firefighters and Parkinson disease.

A motion was made by Josh Holzheimer to approve the July 18, 2023, minutes as presented; seconded by Brian Christmas. All in favor.

Committee Reports

Finance & Audit – Randy Arant – We have a meeting scheduled for August 28th; we look forward to seeing next years proposed budget.

Legislative Committee - Brian Christmas – We will have our first meeting on August 23rd.

4th VP – Jason Dennis – My rotations continue I am with Finance & Audit until September.

Past President – Josh Holzheimer – I sent out the email president Burns sent to the EC to the Past Presidents, the feedback received from them was impressive.

Member Benefits - Ross Vezin – We continue to work with the mattress company to see if they will expand their discount offer from just Fire Departments to fire service personnel so they can purchase for personal use as well.

Training & Education – Terry Sheriff -Qtly Meeting – we are looking to do something a little different this time, more details to be coming soon. Fire School Advisory Committee meets tomorrow, the Training & Education will plan to meet afterwards to discuss FSI Classes. Fire Academy Superintendent Jason Pope has reached out to me, and we have had good communication and open dialog. Academy is addressing the EMR problem with seasonal instructors.

Health & Safety – Brad Kavetski – The committee met on July 1st to discuss our monthly social media campaigns. We are looking to create a program to get firefighters involved. We are working on a Safety Scavenger Hunt or like a BINGO card with different topics and task. We are looking to update this quarterly or biannually.

Strategic Plan – Kevin Henson we had a good conversation with the Officer Section, we will be helping them develop a strategic plan to help them expand their growth, this will help them develop goals. They want to ensure their future. We will also be working with the Foundation.

EMS – Billy Barnes – We met last Friday. We discussed the possibility of a summit and how to partner with other agencies. We are working on a town hall podcast for the fourth quarter of the year. The fire academy attended the meeting, and they have an 89% pass rate success in their program. Horry County is looking to pilot an advanced EMT Class, this is to help bridge the gap between EMT & Paramedic Classes. HAAS spoke to the group on their alerting system.

Recruitment & Retention – Joe Palmer (Billy Dillon could not join us today) the committee had a zoom call with great on deliverables good and bad of what works. They will be sending out a survey to departments and are reworking our scvolunteers.org website.

NVFC – Jack Kirlin – no update since last meeting we look forward to working with Recruitment and Retention committee on resources that NVFC already has developed that may help with our state.

SCFIS – Zorrina – We met last week to work on our 5-year strategic plan, we look forward presenting that to you all at our September meeting. In October, Alvin Payne term will end with the SCFIS Board, we will be interviewing new folks for the next years appointments. In 2024 we will have two more board members that will rotate off.

Foundation – Jamie Caggiano – The foundation raised over \$30,000 at Fire – Rescue. Our silent auction raised \$7,000. We will be doing interviews for our foundation positions next Thursday. We had a meeting with the Burn Foundation and look forward to signing a MOU hopefully very soon. On a side note, we must get the cancer policy fixed to pay out of state firefighters.

Operations Team Report – Ashley Boltin

Rick Dunn - *Training and Education*

Quarterly Training

Working with the Training and Education Chair, staff, and others, we brainstormed on a speaker for Quarterly Training. From this discussion, I have reached out to Candice McDonald, Deputy Director with NVFC on coming to SC to present on NVFC's recruiting campaigns and share insights into these efforts. I am waiting on confirmation on her availability at the time of this report. *Status: ongoing.*

FSIC

Along with Ashley and Randy, we attended a meeting with David Rodgers (SCDOT) on the use of the acquired structures for FSIC. The status at this time is probable to use the old SC Education Association building (421 Zimalcrest Drive) and a private residence located at 2105 Rockland Road. They are awaiting the hazmat assessment reports before confirming their use.

Officer Academy

After receiving 61 applications for the October Fire Officer Academy, a selection committee was formed to review and select the top 30 applicants. These 30 were provided with login information to begin the second phase of the process. They were assigned approximately 20 hours of online assessment work that includes 5 FEMA or NFFF online classes, three video-bases assignments that includes 3 essay assignments. They must also provide proof of Fire Officer I certification and upload 2 incidents reports that will be used in the in-person program if selected.

At the time of this report, 28 have created accounts, 23 have completed at least one assignment and 8 are completely done. The deadline is September 1 at midnight.

I have met with the SC Fire Academy and worked through a multipage user agreement that includes the use of facilities, equipment, and support.

Website & Video

Scvolunteerfire.org – Working with Brook and Brick, we have begun the process of converting this site to an overall recruiting (Career and Volunteer) site. I have reached out to 37 Gears to get them to provide information from the site as I address the plan for this update.

I continue to update scfirefighters.org and scsfaevents.org as needed.
Status: ongoing.

Completed 3 history video project during this reporting period. Eddie Rivers, Tommy Livingston, and John Jansen.
Status: completed.

Fire Chief handbook – working with Joe and Brook, I reviewed and brainstormed with Brook on the completion of the 2023 revision of the Fire Chief Handbook. This document has been posted on the website. *Status: completed.*

NFPA

As the Chief of NFPA 1020: Professional Qualifications for Fire Instructor and Fire Officer, we completed the 1st draft work and August 1-2, 2023, went to Orlando to defend the work before the Correlating Committee. The draft passed and work will begin on the 2nd draft revisions.

I was also asked to serve on a task group to revise the Professional Qualifications Operations and Style Guide to provide direction and guidance to all Technical and Correlating members in the development of NFPA ProQual documents.

Carter Jones

- Several Speaking Engagements Coming up
- Working on setting up filming ETV and Dr. Moore – Merrell & Ms. Hoover
- Will be traveling to NYC to see museum for ideas and Retirement Home in August

Jeff Allen

- Continue to Deliver Cancer Buckets
- Chief Meetings

Patti Graham

- Coordinators Meeting & All Regions Meeting August 15
- Mile In Our Boots coming up September 21 -24, 2023 in Colleton County
- App Pilot launches in September
- PTSD Movie tickets will be going on sale soon
 - Showings will be September 27th – North Myrtle Beach
 - September 28th – Columbia
 - September 29th – Greenville

Leadership Institute

- 2024 Class Applications due by August 31, 2023
- Received 4 applications to date
- This month the LI Group will be meeting at Aiken Public Safety on August 24, 2023.

NVFC – New York September 21 -23, 2023

- Cooperstown, NY

Fall Quarterly Meeting October 25, 2023

- Working on Facility to hold event
- Working on Speaker Lori Moore – Merrell
- History Walk October 25 -26, 2023

2024 Fire Service Improvement Conference January 18 -21, 2024

- Location Double Tree Hotel
- Hands on Training through DOT

2024 Fire – Rescue Conference June 11- 15, 2024

- Working on Keynote (Paul Combs, Mike Gagliano & Anne Gagliano)

Administration Report – Jamie Helms

The Fire Chief's Handbook has been posted online. The Recruitment & Retention website is up to date. Jeff continues to host regional classes in Beaufort and York they are looking for one or two more sites to host classes. Jana is invoicing the counties for the premium tax. Retirement meeting for non-plan members, we hope to have that meeting date in the next day or so we can start publicizing that meeting.

August 10, 2023 – Foundation Interviews

August 16, 2023 – Admin position interviews, we reviewed 190 applications and have narrowed it down to 5.

Staff is working on strategic plan goal #3.

We will be changing the meetings a little, team manager will be reporting and then will go back and meet with their team to give update from Executive Committee meetings.

Playbook Review – Joe Palmer

We need to change LI group project to October in playbook for this year

Old Business

A group will be visiting Albany NY to do research on the retirement home and heritage center. A fact-finding mission to see if maybe one day we can have something here in SC like it.

New Business

Our Fall Work Session September 13 -15, 2023 will be in Berkeley County hosted by Goose Creek Rural Fire Dept. We will be staying at the Comfort Inn in Summerville.

Tomorrow a group will be headed to Raleigh, NC to support our counter parts in NC with the SAFER Conference.

Our financial summary for the Fire – Rescue Conference will be presented next month.

Food for thought from Malcolm Burns traveling around it would be nice if we had a nice LED sign to purchase that we could put a good visual message on and share with Fire Departments.

A motion by Randy Arant to adjourn the meeting at 3:00 pm; seconded by Josh Holzheimer. All in favor.

Monthly Committee Reports that were submitted electronically.

Officer Section – Matt Tidwell

Updates o By-Law update tentatively set to begin work session by end of August coordinating with SCSFFA By-Law Chair Chief Lamoreaux Upcoming o 8.8.23 2nd VC Ben Williams attending SCSFFA Executive meeting on Seabrook Island on behalf of Officer Section Chair o 8.8.23 - 1st VC Doug Cline attending Dillion County Fire Station 1 - PD Assoc. meeting @6pm o Section Meeting Presentation at various locations across the state (Info card with QR code) Requested and Completed - Brook/Rick (will send out a digital copy and will have it available at next section meeting) o The Jive update & Newsletter contributions from various instructors around the state, we have talented firefighters in the section, let's showcase them and build our community within the Officers Section. o Next Meeting is Tentatively September 2023 in person in Columbia, SC Respectfully Submitted By: Tian Griffieth – SCSFFA Officers Section Secretary

Health & Safety – Brad Kavetski

Discussed ways to get firefighters involved in an interactive H&S campaign rather than just a social media post. H&S Bingo/Scavenger Hunt-This will cover variety of H&S topics we want to focus on, can be tailored to membership needs. A fun, competitive way to enact safe practices. Considering bi-annually or quarterly with a prize. Committee is working through the design layout, requirements, and timeframe of implementation. Next meeting TBD.

Strategic Plan – Kevin Henson

No meeting since our last Executive Committee Meeting. I did work with Brook to get the Strategic Plan published; it has been shared on social media and online. In preparation for our next meeting the strategic planning committee is reviewing the strategic plan to identify supporting processes to assist the other committees in achieving their goals and objectives. I am looking to schedule a time to meet with the Officer Section to offer to work with them on the creation of their own Strategic Plan to guide their section as they grow and expand.

Legislative – Brian Christmas

Introduction and preparation for the current legislative session. Discussion of specific legislation that we need to focus on for the year and establish a game plan.

Recruitment & Retention – Billy Dillon

The committee was asked to meet by Zoom and finding a time that worked for all was unsuccessful. Joe Palmer, Jamie Helms, and Brick Lewis joined the meeting and offered valuable insight and information to help move us forward. We discussed having a FLSA Meeting in the fall having Curt Varone as one of the possible speakers. There was discussion about finding an area for a "Recruitment Row" at the Fire Rescue Conference. This is something that we may can push out a little more to departments as we move forward. We discussed the web page and Brick was going to work with us on getting things going and making some updates. Chief Palmer recommended that we write a new section in Chapter 6 of the Fire Chief's Handbook with Recruitment and Retention information developed by this committee. Numerous other topics were discussed, and Bryan Riebe and Corey Shealy sent emails with discussion points that were brought up in our meeting.

EMS – Billy Barnes

The EMS Committee met on August 4, 2023, in person and on Teams. The committee welcomed new and old members. HAAS gave a presentation on its product to connect with an app and vehicles to notify an emergency vehicle is approaching. Old Business EMS Summit, this was a lengthy discuss, it was decided to plan a Townhall event in the 4th quarter of the online to address issues with EMS, EMR Departments and Classes that the Fire Academy offer. more to come as we get closer. Fire Rescue 2023, classes were full and a discussion of what topics or presenters need to be targeted for 2024. Other Business, State Fire reported that since January 1 they have had 89 EMT come from the classes with an 89% first time pass rate. August 24 Educators event at the Denny, TECC is coming in the fall. They will be hosting a They are here to help and willing to bring classes as needed. SCEMSA, Leadership Conference is September 27-29, 2023, in Kiawah Island information on their website. The Apprentice program was discussed and the EMS Dashboard. DHEC Training Committee, discuss the possible addition of NPA and

Mechanical CPR Devices being added to the EMR Scope. New Business, STB Kits, research grant opportunities was discussed and more to coming in the following months. Advance EMT were discussed in length on how partner to assist in getting this updated in the State. DHEC Meetings, looking to see how we can be more involved.

NVFC – Jack Kirlin

The NVFC has joined in a letter by the Congressional Fire Services Institute regarding FY 2024 AFG, SAFER and U.S. Fire Administration funding. The letter asks the House and Senate Leadership and Appropriations Committees to undo cuts made by the Senate and support AFG, SAFER and USFA funding levels (\$360 million) that are in the House Appropriations bills.