

**Executive Committee Meeting Minutes**  
**November 15, 2022**  
**EdVenture**

**Attendance:** Josh Holzheimer, Malcolm Burns, Jamie Helms, Randy Arant, Brian Christmas, Jamie Caggiano, John Bowers, Ross Vezin, Tracy Williams, John Jones, Jason Pope, Billy Barnes, Jack Kirilin, Chris Kip, Patti Graham, Jeff Allen, Carter Jones, Rick Dunn, Brick Lewis, Brook Dennis, Jana Kassianos, Rickie Jenkins, Jeff Oswald, Joe Palmer, Ashley Boltin  
**Via Zoom:** Terry Sheriff

10:00 am President Holzheimer welcomed everyone & turned it over to Bradley Anderson, Board Member and Fire Service EdVenture representative; to talk about the Dalmatian Station updates that have taken place thanks to a FEMA grant. Executive Committee then took a tour of Dalmatian Station.

Lunch

12:15 pm President Holzheimer called the meeting to order.

***A motion was made by Malcolm Burns to accept October 11, 2022 minutes as presented; seconded by Brian Christmas. All in favor.***

**Committee Reports**

**Officer Section – Chris Kip** – The officer section is on track to fulfill a vision. The Section has three areas of offering 1. Educational passive resources 2. Officer Academy Hands on Training 3. Round Table Discussion- via Pod Cast and Facebook Live.

The next officer academy to be held March 5<sup>th</sup>. 27 candidates applied and are currently in the pre-course work phase. The Section continues to hold monthly pod cast round table style sessions called the JIVE, with themes for each pod cast that go along with the education video series. Our next JIVE is tonight at 7:30 pm, you can view it on the SCSFA Officers Facebook page.

**Finance & Audit – Malcolm Burns** – Executive Committee members should have received the financials for your review, if you have any questions, feel free to reach out.

**Legislative – Jamie Helms** – The Legislative Committee next meeting will be on November 22<sup>nd</sup>. The Chair has been in conversations with Pierce Womack to help with the Pal800 project. Our Legislative Day is going to be held on March 22, 2023, at the State House. A discussion is being facilitated about SCFAST being codified in law and the funding possibly changing in state statute to come directly to the SCSFA instead of LLR. Malcolm Burns suggested that now may be a good time to reach out to the Troopers Association about the move over law. They had a trooper get hurt in Dorchester County last week as he was directing traffic.

**Communications Committee – President Holzheimer** announced that Matthew Littleton has stepped down from the committee and Pierce Womack has been appointed as Chairman. Chief Littleton will be retiring in December.

**Advisory Committee – Randy Arant** – The committee met on November 3<sup>rd</sup> for Phase 2 Oral Interviews for the 2023 Leadership Institute; 11 Interviews were conducted.

*The committee would like to make a motion that the following 7 individuals move on to phase 3 pre course work Mark Aloan- West Columbia FD, Gary Dicks – Florence FD, Gary Finkle – Myrtle Beach FD, David Griffin – Charleston FD, Tristan Johnson – Greenville City FD, Alexander McGovern – Florence FD, Tim Williams – Abbeville County FD. All in favor.*

**4<sup>th</sup> Vice President – Brian Christmas** – Chief reported on a busy month as he was able to sit in on the following meetings: Training & Education class selection, Officer Academy selection, and the Architectural review committee for the new office plans. He attended the Pee Dee Association meeting and Volunteer Criticality Summit. Sumter FD was able to host the Leadership Institute this month.

**Foundation – Jamie Caggiano** – A benevolence check was presented to a firefighter in need last week. The Foundation is still advertising for a part time fundraising position. Directors will be reviewing scholarships in the coming months. David White of MCA Distributions will be awarding the foundation a grant of \$9,000 on November 22<sup>nd</sup>. Currently the foundation has over \$100,000 in assets, and the group was challenged to keep the energy going. The Foundation is still working with the MUSC Burn Foundation Group and hope to have some updates on that very soon on potential mergers of funds and management.

**Supervisory – John Bowers** – A January 23 regional meeting in Oconee is scheduled, and a meeting in Orangeburg is in the works. Requests continue to come in and the Committee is preparing next year's audit list. It was requested that a reminder is sent out to remind folks to pick their voting members.

**Heritage & History – John Bowers & Carter Jones** – The heritage committee is working on projects in relations to the Cleveland School Fire 100 year anniversary, and met with SCETV producers the recently to discuss a documentary. Funding will need to be secured and we are in the process of approaching several state humanities groups and others for funding sources. ETV has agreed to do a small video for the event on May 17<sup>th</sup> and on the evening of May 16<sup>th</sup>, we will have a small historical presentation of the fire event. Last Friday, Shawn Irvin and Carter met with Chief Denny's daughter, and she donated some of his items to our collection. Lower State FF Assoc is next Monday night, and Brook and Carter will be going to do a program. Carter is working on a three-part history video series starting from the organization founding up to today's current history.

**Member Benefits – Ross Vezin** – The Committee continues to work with Amazon on getting departments signed up for free Amazon Prime. MUSC Burn Foundation continues to work with

Robin (MUSC Rep) who is the VP of the Foundation. At this point, the group is waiting on the legal department of MUSC and hope to have something soon. Our Video Game fundraiser starts in December.

**Training & Education – Terry Sheriff** – The October 18<sup>th</sup> meeting report was submitted. Next week, the committee should have a recommended schedule for Fire – Rescue Conference. We are excited to announce F-R changes have made this more of a family style. Last week, the Fire School Advisory committee was held. The Fire Academy recently had Pro Board in and are now reaccredited. Chief Ray’s retirement is December 30<sup>th</sup>, but they will be having a party for him on December 2<sup>nd</sup> at 3:30 pm and all are invited. Improvement Conference is January 26 -29, 2022, we have a total of 10 HOT Classes and currently 2 of them are full. The Wingate Hotel in Lexington is our host hotel. Terry King will be our keynote speaker on Friday night.

**Health & Safety – Tracy Williams** – The Committee has a zoom meeting on Friday, and Jeff Allen will give the cancer bucket update.

**Strategic Planning – John Jones** – The Committee will meet on December 7<sup>th</sup>.

**By-Laws – Jason Pope** – The Committee has completed all our assigned tasks to date.

**EMS – Billy Barns** – On October 25<sup>th</sup>, the committee held our meeting and Steve McDade from the EMS Association joined us. We are looking at co-hosting future classes together.

**Diversity Committee** – Committee Chair not in attendance, no report

**Conference Committee** - Committee Chair not in attendance, no report

**NVFC – Jack Kirlin** – Keith Minick and Jack Kirlin attended the fall NVFC meeting in Wilmington, NC. It was an informative meeting. Jack gave an update from NVFC. He felt the Volunteer Criticality Summit was well attended.

**Sprinkler Coalition – Jeff Allen** – Sprinkler displays in the Denny Auditorium have been changed. The Cancer Bucket project is coming along and we are awaiting purchases by State Fire of the QR Code stickers for the buckets and the hoses to come in. Once we receive these items, a work day will set up to fill buckets and to develop a plan to disperse the first 500 buckets. Jeff Allen has been attending lots of regional meetings. Additionally, Jeff has been in contact with Shane Ray and the NSFA on a new sprinkler trailer that is being built and potentially could be donated to the Sprinkler Coalition hopefully in the early spring 2023. Reliable Sprinklers is involved as well. This year on April 22, 2023, the MADD walk will take place in Columbia, Jeff encouraged all to get involved.

**Communications – Brook Dennis** – Thanked everyone for sharing the post and links.

Joe Palmer went over the December Playbook Review.

## **Old Business**

An Association Website Content Review was conducted by Rick Dunn with usage analytics and framework presentations.

Deputy Director Search Committee will be conducting 6 interviews tomorrow. After this process a recommendation will be sent to Joe Palmer.

Workforce Limitations Summit & Volunteer Criticality summit after action is available if you visit our website. Posted is the agenda, PowerPoints, videos, and notes from each day. Attendees suggested that in the future to have multiple breakout sessions and rotate for smaller groups, maybe do a morning and afternoon session.

SCFAST – Patti Graham – Reviewed over the Miles in our Boots program that was hosted in Colleton County & then discussed the SC Peer Connect App.

***A motion was made by Jamie Caggiano for Executive Session to include Personnel Matter and Board Appointment Discussion to include the voting members and executive director; seconded by Malcolm Burns. All in favor.***

*The Executive Committee came out of Executive Session with no action taken.*

***Malcolm Burns made the motion to authorize the President to administer annual employee bonus' per the Committees discussion. Seconded by Brian Christmas. All approved, none opposed.***

***A motion was made by Jamie Helms to recall the name of Matthew Littleton as a recommended member of the SC FF Mobilization Committee and offer in place, the name of Charlie King. Seconded by Malcolm Burns. All approved, none opposed.***

***Jamie Helms made the motion to adjourn. Seconded by John Bowers.***