

**Executive Committee Minutes  
Spring Work Session – Hickory Knob State Park  
March 4-6, 2015**

Wednesday March 4, 2015

Attendance: Will Vaigneur, Tommy Norris, Skip Hannon, Kyle Minick, Tres Atkinson, Jonathan Jones, Charlie King, John Bowers, Bruce Kline, Tony Dicks, Brent McClellan, Joe Palmer, Jason Pope, Carter Jones, Ashley Boltin, Patti Johns, Jeff Oswald, Bryan Riebe

1:00 pm Welcome by President Vaigneur & Executive Director Joe Palmer.

Training Session by Kelvin Cochran on Leadership.

Thursday March 5, 2015

8:30 am Welcome again by President Vaigneur

**A motion was made by Tres Atkinson to approve minutes as presents; seconded by Kyle Minick. All in Favor.**

Committee Reports were given.

**Kyle Minick from Advisory Committee presented the 2015 Awards List; All in favor.**

Proposal of 2 Resolutions to be presented at 2015 Fire-Rescue Conference  
Stoney & Virginia Blanton  
Donald & Carolyn Floyd

**A motion was made by Skip Hannon to approve Rep. David Weeks, Rep. Tommy Pope & Senator Paul Thurmond to receive the 2015 Society of the Maltese at Legislative Day; seconded by Kyle Minick. All in favor.**

McCormick County Fire Service gave an overview to the Executive Committee.

Committee Reports Continue

**A motion was made by Bruce Kline to accept the following changes to the Constitution and By-Laws  
Constitution**

## **Article II Membership and Privileges**

Section 3. Individual Members and Privileges

### **B. Associate Member**

1. A person shall be eligible for membership as an Associate Member upon payment of annual dues and meeting any of the following criteria:

a) ~~An employee of a private fire department.~~

~~b) Anyone connected with a Fire Department or County Fire Marshal that is not a member department with the association.~~

~~e) An employee of the Office of State Fire Marshal or Fire Academy.~~

1. Any person who serves the citizens of South Carolina in a safety capacity that compliments the mission of the South Carolina State Firefighters' Association as determined by either the staff or executive committee of said association.

**(This change removes specific titles and organization names and simplifies the language to allow those that have an interest in the fire service to become an associate member.)**

## **ARTICLE IV. Duties of Officers and Officials**

### **Section 1. Duties of the Elected Officers**

#### D. Duties of the Third Vice President

1. Assists the President, First Vice President, and Second Vice President in conducting the business and carrying out the policies of the Association.
2. Serves as Chair of the ~~Advisory Committee~~ Strategic Planning Committee.
3. Performs such other duties as prescribed by the Executive Committee.

#### E. Duties of the Fourth Vice President

1. Assists the President, First Vice President, Second Vice President, and Third Vice President in conducting the business and carrying out the policies of the Association.
2. Serves as Chair of the ~~Strategic Planning~~ Advisory Committee.

**(This proposed change is intended to assign the role of strategic planning to the 3<sup>rd</sup> Vice President. This duty is to in depth and comprehensive to assign to the newly elected 4<sup>th</sup> Vice President. The 4<sup>th</sup> Vice President will be assigned the duties of the Advisory Committee.)**

## **Article VIII. Sections**

### **Section 1. Definition.**

To broaden the Association's focus and to ensure full consideration of the varied components of the fire service and emergency response community within our membership; the ability of having Sections is now created. A Section is an organized portion of the Association membership which will deal specifically with a topical concern which matches fully the overall mission and vision of the Association. The Section will serve as a more tactical organizational component within the structure that allows for more detailed vetting and consideration of technical aspects of the overall Association mission while coincidentally moving the interests of the larger organization in a concentric fashion.

### **Section 2. Representation**

Each Section shall elect from within its own participants, a body of officials, as it desires, that would represent the Section at the regularly scheduled Executive Committee Meetings with voice but no vote. Each section will be placed on each Executive Committee agenda for a monthly report.

### **Section 3. Creation of the Section**

- A. Any portion of the membership wishing to create a section shall contact the Executive Director to facilitate a proposed Sections meeting and from that meeting(s) create a mission and organizing framework.
- B. Each Section shall be allowed to create and adopt its own set of governing by-laws.
- C. The Section shall submit the proposed by-laws to the By-Laws Committee for review to ensure mission and organizational coherence with the larger Association policies, procedures, Constitution and By-Laws, and all other governing laws and principles.
- D. The By-Laws Committee will then forward findings, along with a recommendation, to the Executive Committee for action.
- E. If approved, the Executive Director will contact the Section Leadership and facilitate resource management for the new Section's operation.

### **Section 4. Dues**

Each section shall be allowed to set and collect Section dues from interested participants. Dues billing, budgeting, and financial management shall be under the guidance and direction of the Executive Director and follow all Association policies. Billing and correspondence shall be

done by the Association and will be done at costs on an hourly rate basis to ensure the Association is kept whole.

### **Section 5. Section Budgets**

Each Section will be allowed to set the Section's budget as the Section's leadership deems appropriate and under the direction of the Section's by-laws. Section budgets will be dictated by dues and sponsorship fee collection and shall be fiscally sound and balanced. The Association will manage per policy the Sections finances. Administration of those finances will be done at cost on an hourly rate basis to ensure the Association is kept whole.

Section 6. Dissolution of a section- Should section missions drift or participation decline below effective operational levels, the executive committee retains the ability to terminate any organized section. Should a section leave the larger organization they will be entitled to the lesser of their initial capital investment or their current section balance. Any additional amount greater than the initial investment would revert to the larger organization.

**(This New addition to our organizational structure will provide a system to allow those with a particular interest to organize together to serve those interests.)**

## **Bylaws**

### **Section IV. Members**

#### **Subsection 1. Requirements to Remain in Good Standing**

All members of the Association shall be in good standing so long as (1) their respective qualifications are maintained as set forth in State law, (2) their dues, fees, and premiums are not delinquent, (3) they have submitted all required forms, (4) they are in compliance with all laws and Association policy and procedures regarding the expenditure of One Percent funds, and (5) any membership in the SC State Firefighters' Association may be automatically revoked in the event that a member is found guilty of a felony in a court of law or is guilty of a crime of moral turpitude.

**(This provision will give our association a method to remove a person who as demonstrated by their own actions, are not desirable as a member.)**

**Seconded by Tres Atkinson; All in favor.**

Old Business

New Business

Fire-Rescue Update

Our next meeting will be April 8, 2015 at the Fire Academy

Friday March 6, 2015

Absent were Tommy Norris and Brent McClellan

8:30 am Strategic Plan over view.

**A motion was made by Skip Hannon to Adjourn, seconded by Tres Atkinson; All in favor.**