

Executive Committee Meeting Minutes
April 12, 2016

Attendance: President Tommy Norris, Skip Hannon, Kyle Minick, Tres Atkinson, Charlie King, John Bowers, Marquis Solomon, Dennis Ray, Jamie Caggiano, Greg Bulanow, Bryan Riebe, Carter Jones, Zorrina Harmon, Rick Dunn, Jenna Pritchett, Joe Palmer, Jason Pope, Ashley Boltin, Jeff Oswald, Gary Rogers, Patti Johns, Lee Levesque
Special Guest: Scott Smith, Shane Ray, Jim Stout, Ken Kerber, Bert Polk

10:00 am Call to order by President Tommy Norris

Invocation offered & Pledge of Allegiance led by Chaplain Gary Rogers

President Norris welcomed everyone and introduced our newest employees Rick Dunn & Jenna Pritchett. Then guest in the room were welcomed and introduced.

The Association has elected to go with a new Investment group for our Retirement system, Company name CCM, Mr. Robert Key. The Retirement Trustee's have a meeting with the firm on May 5, 2016.

A motion was made by Skip Hannon to approve the 3-22-16 minutes as presented; seconded by Kyle Minick. All in favor.

A motion was made by Kyle Minick to go in to Executive Session to discuss contractual matters to include Joe Palmer, Members of the Insurance Board, Jim Stout, Zorrina Harmon, Lee Levesque, Jamie Caggiano & Ashley Boltin; seconded by Skip Hannon. All in favor.

A motion was made by Skip Hannon to come out of Executive Session; seconded by Kyle Minick. All in favor.

A motion was made by Kyle Minick that the Executive Committee fully supports the future direction/ partnerships as decided by the SCFIS Board; seconded by Skip Hannon. All in favor.

A motion was made by Kyle Minick to approve Joe Munn, North Charleston Fire Dept. Malcolm Burns, Dorchester County Fire Service and Butch Womack, Easley Fire Department as new members of the SCFIS Board; Seconded by Skip Hannon. All in favor.

Committee Reports

Legislative – The PTSD Bill is getting Media Coverage and the committee is working through a larger process to secure benefits.

Strategic Plan – The Chair will email out the new Matrices to the Executive Committee.

Finance & Audit – Our bookkeeper Janice will be leaving and the Executive Director and the Committee will be searching for someone to fill that role.

Benefits Committee – the next meeting will be April 29th.

By-Laws – Welcomed our new Section - Life Safety Education

Foundation – Senator Leventis is sending out letters to all Fire Chiefs and member of the Legislature asking for financial donations and support to the firefighter foundation.

Health & Safety – The Committee will meet this afternoon.

Recruitment & Retention – Has received 14 Scholarship Applications and is working on a number of grants. This week is recognized as National Volunteer Week.

FAST – An updated list of peer contacts since January 2016 has been emailed. The team has several training sessions coming up to include locations at North Charleston, Glassy Mountain and Myrtle Beach Conference Center. They will be restructuring the training program after the Conference this year changing it from 2 days to 3 days.

EMS – Registration for the EMT Competition will open on Monday.

The meeting recessed for lunch and reconvened with a continuation of reports.

Bert Polk gave updates on 2 full time job openings. They are processing through the system and next week the jobs should be posted and will remain open for about 3 weeks. They have filled the job EMS Coordinator position the new hire name will be announced soon. A series of meetings with the member of the Task Force the meetings has been held and went well. They will have a HART Training this summer with Coast Guard and National Guard which will be an off shore mission.

Janice Jones came in and thanked the group for their support and giving her the opportunity to work here and grow the finance department; she will miss everyone. She is getting married and moving to Illinois.

Ken Kerber – The Academy also has 2 new positions to fill. He is excited for his 2 employees that have moved on to the Association. The academy continues to make facilities improvements. Superintendent Kerber gave a general update and over view of the academy projects.

Carter Jones – The history booth is coming along well he excited for everyone to see it at Conference this year as it is going to be a little bigger than last year. He has been in contact with Lee Levesque, Tony Scoggins and the Red Cross and has been working with them on the Smoke Alarm program. Lots of good work is going on in our state and thanks everyone for the opportunity.

Lee Levesque – Offered thanks for allowing the effort to come under the Association as a section and for appointing him as President of the Section.

Old Business

New Business

A review of this year 2016 Fire- Rescue agenda was offered.

The Conference will be hosting the Friday night banquet jointly with the Fire Chief's Association; they have secured sponsorship and we need to be reaching out to find sponsorship to help offset some of the cost. Discussion of how many banquet tickets the association will provide to Executive committee and Staff. Each Executive Committee Member and Staff will receive 2 Banquet tickets per person. The incoming president will receive 8 tickets. Anything above that amount the individual will have to purchase.

A hand out on Corporate Sponsorships was given out by Joe Palmer to offer compliance and direction with the corporate sponsorship section of our by-laws.

A motion was made by Skip Hannon to approve the Corporate Sponsorship levels as presented; seconded by Tres Atkinson. All in favor.

A discussion was held based on a request of a member department / county to move the Memorial Service back to Myrtle Beach. As part of the discussion, the 2017 Fire Service Improvement tentative agenda was handed out. The Executive Committee is in favor of moving the memorial service to the Saturday of Fire Service Improvement Conference for 2017 and using the same location Bibleway Church. Fire Service Improvement Conference dates will be January 27-29, 2017.

Next month meeting location will be announced as soon as the location is confirmed.

Chief Bulanow gave an open invitation for any of the Executive Committee to attend leadership training with author Bob Chapman in North Charleston on Tuesday April 26th.

A motion was made by Dennis Ray to adjourn; seconded by Skip Hannon. All in favor.